

Bucklands Beach Primary School Board of Trustees

Date: 5th April 2022

Time: 7:35pm

Location: Online

Board Members: Diana Haxton (Chairperson), Kieran Turner, Grant Lowe, Henry Chiang, Claudette Weir, Kelly Slater-Brown (Principal), Carole Crompton (Staff rep)

Attendees: Moira Rowlands (Minute Taker)

Confirm Minutes

Minutes of February meeting confirmed:

The minutes from the 10th February 2022 meeting are a true and correct record.

Date: 5th April

Moved: Henry Chiang

Seconder: Carole Crompton

Approved

Matters arising from previous minutes:

- Tenders for the administration area have been submitted to the MOE and we are waiting for their approval. It is a slow process
- Progress with painting quotes is on hold due to K. Slater-Brown being sick , painting will be done before the end of the year.

Interests Register - None

Correspondence In

- NZSTA - workshop dates have now passed, we will arrange Board learning opportunities closer to the new Board term.
- Elim College Roll increase application - The college is out of our area so this doesn't impact us and it was agreed a reply wasn't necessary.

Correspondence Out

- Letter to Sarah Bartholomew accepting resignation

Policy Review Schedule: Attached in site in February

- Assurances of compliance are recorded in the Principal's report.
- It was agreed that a Risk and Policy committee would be set up to review and report recommendations to the board. Committee members will be Claudette Weir, Kelly Slater-Brown, Carole Crompton.

Management Reports:

Principal Report:

- Tabled as read
- The strategic plan needs to be taken to the staff for their input in person. This will happen at the beginning of term 2.
- The beginning of year data was shared. Results are down on previous year due to lockdowns and disrupted learning in 2021. There will be a focus on reading, writing and maths in 2022.
- Planning is underway for a move to Orange setting and what that will look like for us next term.
- A discussion was had around the removal of mandates. Staff can be asked for their vaccination status, but do not have to share this. Currently all of our staff are fully vaccinated. If we were looking to employ a person who would be working with an immunocompromised child, a health and safety assessment would need to be done, NZSTA would need to look at our recommendation and the board would have to all agree that we require a vaccinated person to fill the role. A risk assessment has been sent out from the Ministry for us to complete.

Approved items:

Move the BOT to approve the analysis of variance.

Date: 5th April 2022

Mover: Kieran Turner

Seconder: Claudette Weir

Approved - Carried

Finance / Property report: K. Turner / G Lowe

FINANCE:

- There may be \$40,000 left of the SIP money which is part of a proposal with the MOE waiting approval to see whether we can use the money or time has run out.
- The 10 year plan will be presented at the next meeting.

Moved the BBPS BOT apply to the Lion Foundation for a donation to cover the costs of various equipment for our school swimming for our students, parents and community valued at \$24, 872.20 +GST

Date: 5th April 2022

Mover: Kieran Turner

Seconder: Henry Chiang

Approved - Carried

Moved to approve \$12,000 to fix drainage so Block 4 can be signed off.

Date: 5th April 2022
Mover: Grant Lowe
Seconder: Kieran Turner
Approved - Carried

Financials:

- February Financials tabled and reviewed

Moved to approve the February financials

Date: 5th April 2022
Mover: Kieran Turner
Seconder: Grant Lowe
Approved - Carried

PROPERTY:

Moved the BBPS BOT to approve the use of the school hall and astro turf for the sole purpose of before and after school care through SKIDS as per the casual use agreement. The casual use agreement is to be renewed annually.

Date: 5th April 2022
Mover: Diana Haxton
Seconder: Henry Chiang
Approved - Carried

Community and Engagement: D. Haxton / H Chiang

What might school look like in orange:

- Parents back on site
- Normal school hours
- Waller Ave will open again
- Teachers and students no longer wear masks
- HPPA sport will commence next term
- No assembly yet
- If we have an outbreak may need to put some measures in place to help stem the outbreak

Risk & Policy - C Weir

- Discussed earlier in the meeting

Other Business

- The PTA have given money for the shade sail between the library and Room 10 and also School TV

- Health and safety to be an agenda item. Minutes of the health and safety committee in future to include actions to be done by who and when.

Moved to appoint Sue Uden as the returning officer for the upcoming BOT elections in September.

Date: 5th April 2022

Mover: Kelly Slater-Brown

Seconder: Diana Haxton

Approved - Carried

Close Meeting

Time: 8:43pm

Next Meeting: Thursday 26th May

Where will the next meeting be: Online

